

Student Trip Matrix

TRIP ACCOMMODATIONS AND/OR ACADEMIC SPACE USAGE AGREEMENT	STUDENT TRIP ACCOMMODATIONS	STUDENT TRIP DURATION	STUDENT TRIP FORM REQUIRED
The University has a written agreement with an end provider to use trip accommodations and/or academic space by 2 or more students	The same accommodations are used in two or more consecutive years	1 night or more	YES
The University has a written agreement with an end provider to use trip accommodations and/or academic space by 2 or more students	You do not anticipate using the accommodation every year	2 or more nights	YES
The University has a written agreement with a third party to arrange for trip accommodations and/or academic space usage.	The same accommodations are used in two or more consecutive years	1 night or more	YES
The University has a written agreement with a third party to arrange for trip accommodations and/or academic space usage.	You do not anticipate using the accommodation every year	2 or more nights	YES
University sponsored trip	None	Day Trip	NO
Student organized or private trips - no University agreements		1 night or more	NO